

Appeal Seeking Waiver Of The Policy

Within five school days of a student receiving notification that he/she has lost credit for a course, he/she may submit to the principal a request for waiver of this high school attendance policy. Requests submitted after that time will not be considered. In any such appeal, the student shall set forth specifically, the basis on which he/she is requesting waiver, taking into account the standards set forth below.

- Appeals will be granted only in extraordinary circumstances. The general rule is that students must meet the attendance requirements set forth above in order to receive credit for the course.
- Appeals based on medical excuses shall not generally be granted unless medical excuses (from a treating physician) are provided within ten school days of the absence(s).
- In considering such appeals, the principal shall consider the student's achievement and his/her ability to demonstrate mastery of the course work notwithstanding the absences.

In considering an appeal, the principal or his/her designee shall apply the standards set forth above. The principal or his/her designee shall issue a written decision on the appeal within ten school days. The decision of the principal or his/her designee shall be final.

Attendance Redemption

In the case that a student has lost credit in a course because of poor attendance and/or progress, he/she may still be able to earn credit if he/she completes a participation contract with the principal or enrolls in a credit rescue opportunity via OdysseyWare. The signed contract may specify, including other criteria not listed below, that the student will:

1. Participate completely and positively in the class.
2. Complete all class and homework assignments, quizzes, and tests.
3. Pass the mid-term and final examination.
4. Have no additional class cuts, unexcused absences, and/or tardiness to class.
5. Have no additional class absences because of in or out of school suspension.
6. Successfully complete summer school or the equivalent program as approved by the principal.

The principal or his/her designee will review the student's progress and determine if credit is reinstated to the student. Students who receive a contract for a course will not be eligible to receive any future contracts.

An OdysseyWare opportunity for credit rescue, available during the school year after completion of the first semester, will occur on an after school basis, when available. Please see the appropriate guidance counselor for more information on eligibility.